

RE: ICIEC Takaful System :: Progress Report :: 12.09.2020 - 17.09.2020**From** Laisan Mobaideen <L.Mobaideen@eskadenia.com>**Date** Sun 9/20/2020 11:29 AM**To** 'Mohamad El Sayed' <MSayed@isdb.org>; 'Reyaz Ahmad Wani' <WReyaz@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <m.issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Aws Kamal <A.Kamal@eskadenia.com>**Cc** Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <a.kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; 'Ahmed Arbee' <AArbee@isdb.org>; Ahmad Badawi <a.badawi@eskadenia.com>; Firas Sirhan <F.Sirhan@eskadenia.com> 1 attachment (412 KB)

ICIEC_TakafulSystem_ProgressReports.xlsx;

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [12.09.2020 - 17.09.2020]:

- ICIEC cloud test server was updated with the latest ESKADENIA builds covering the CR & Enhancements.
- Training Sessions Started on Thursday 17.09

Project Man-days consumed during the report period = 31

Man-days	Total
Contracted	1715
Accumulated	1282

CR [01_2020] Man-days consumed during the report period = 7

Man-days	Total
Contracted	308
Accumulated	304

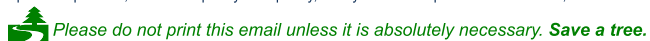
Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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**From:** Laisan Mobaideen**Sent:** Monday, September 14, 2020 3:58 PM**To:** 'Mohamad El Sayed'; 'Reyaz Ahmad Wani'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal**Cc:** Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Ahmed Arbee'; Ahmad Badawi; Firas Sirhan**Subject:** RE: ICIEC Takaful System :: Progress Report :: 29.08.2020 - 12.09.2020

Dear Mohamad,

Please note the training sessions will be shifted to start this Thursday 17.09 instead of Tomorrow Tuesday 15.09, in order for the team to be assured of resolving all detected issues and go through the systems training cycle again to ensure training sessions are conducted smoothly,

I will send the updated training documents accordingly,

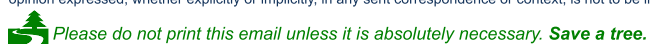
Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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**From:** Laisan Mobaideen**Sent:** Monday, September 14, 2020 12:03 PM**To:** 'Mohamad El Sayed'; 'Reyaz Ahmad Wani'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal**Cc:** Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Ahmed Arbee'; Ahmad Badawi**Subject:** RE: ICIEC Takaful System :: Progress Report :: 29.08.2020 - 12.09.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [16.08.2020 - 27.08.2020]:

- New CR [01_2020] & New Core Integration Status
 - The Credit New CR testing is under progress
 - The updated Builds were uploaded to ICIEC test cloud environment and are testing by the team
- The New CR [01_2020] verification sessions will finish today.
- The training sessions should start tomorrow on Tuesday 15.09, but to be confirmed before end of today as certain issues were detected this morning and under resolution by the team.

Project Man-days consumed during the report period = 12

Man-days	Total
Contracted	1715
Accumulated	1251

CR [01_2020] Man-days consumed during the report period = 20

Man-days	Total
Contracted	308
Accumulated	297

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, August 31, 2020 10:55 AM

To: 'Mohamad El Sayed'; 'Reyaz Ahmad Wani'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 16.08.2020 - 27.08.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [16.08.2020 - 27.08.2020]:

- New CR [01_2020] & New Core Integration Status
 - The business channels development is under progress.
 - The new core integration testing shall start this week.
 - The Credit New CR testing started last Thursday.
- The New CR [01_2020] verification sessions are under progress starting today.

Project Man-days consumed during the report period = 12

Man-days	Total
Contracted	1715
Accumulated	1239

CR [01_2020] Man-days consumed during the report period = 11

Man-days	Total
Contracted	308
Accumulated	277

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

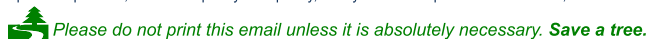
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From: Laisan Mobaideen
Sent: Tuesday, August 25, 2020 4:11 PM
To: 'Mohamad El Sayed'; 'Reyaz Ahmad Wani'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Ahmed Arbee'; Ahmad Badawi
Subject: RE: ICIEC Takaful System :: Progress Report :: 09.08.2020 - 13.08.2020

Dear All,

Please note the progress report will be shared next week covering the period [16.08 – 27.08],

Below are the current major activities:

- CR Verification Sessions with ICIEC will start next | From Monday 31.08 to Monday 07.09
- CR [01_2020] & Enhancements:
 - Financial System Coding & Testing completed
 - Credit Insurance Coding Completed, Testing shall start by end of this week
 - Business Channels CR is under development expected to close by end of this week
- ICIEC New Test Environment Deployment
 - The new builds covering the new core integration and the CR will be uploaded @ ICIEC test environment after testing the builds internally.
 - The new Builds will be uploaded Prior The training sessions
- Data Migration
 - A session conducted with ICIEC on the updated Business Entities template
 - ESKADENIA will share the feedback on the Declaration sheets, Fees and the remaining migration sheets

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

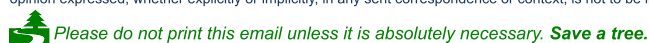
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From: Laisan Mobaideen
Sent: Monday, August 17, 2020 12:23 PM
To: 'Mohamad El Sayed'; 'Reyaz Ahmad Wani'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Ahmed Arbee'; Ahmad Badawi
Subject: RE: ICIEC Takaful System :: Progress Report :: 09.08.2020 - 13.08.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [09.08.2020 - 13.08.2020]:

- The production deployment is still under progress by the team, once completed, the team will check the applications configuration at the New test environment.
- The schedule will be updated as the new CR [01_2020] & the new core integration development still under progress and shall be tested internally by the team.

Project Man-days consumed during the report period = 8

Man-days	Total
Contracted	1715
Accumulated	1227

CR [01_2020] Man-days consumed during the report period = 47.1

Man-days	Total
Contracted	308
Accumulated	266

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

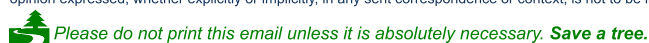
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From: Laisan Mobaideen
Sent: Tuesday, August 11, 2020 12:04 PM
To: 'Mohamad El Sayed'; 'Reyaz Ahmad Wani'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Ahmed Arbee'; Ahmad Badawi
Subject: RE: ICIEC Takaful System :: Progress Report :: 19.07.2020 - 06.08.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [19.07.2020 - 06.08.2020]:

- The production deployment is still under progress by the team once completed, the team will check the applications configuration at the New test environment.
- Training activities were supposed to start on 30.08 for ICIEC IT team, but the schedule will be updated as the new CR [01_2020] & the new core integration development still under progress and shall be tested internally by the team.
- The schedule will be re-visited after publishing the CR builds internally for QA testing.

Project Man-days consumed during the report period = 6

Man-days	Total
Contracted	1715
Accumulated	1219

CR [01_2020] Man-days consumed during the report period = 151.6

Man-days	Total
Contracted	308
Accumulated	218.9

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

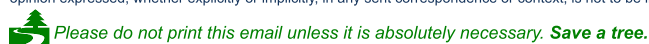
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From: Laisan Mobaideen

Sent: Tuesday, July 28, 2020 2:32 PM

To: 'Mohamad El Sayed'; Reyaz Ahmad Wani; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.07.2020 - 16.07.2020

Dear Mohamad, Noted,

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

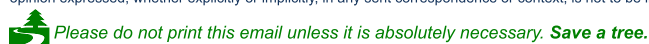
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From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Tuesday, July 28, 2020 12:38 PM

To: Laisan Mobaideen; Reyaz Ahmad Wani; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.07.2020 - 16.07.2020

Dear Laisan,

For your kind reminder, ICIEC Eid Al-Adha break will start by the end of today and we will resume back our duties on Wednesday 5th August 2020.

Eid Mubarak to you, your family, Eskadenia Team and their families.

Best Regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

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MSayed@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia

[www.linkedin.com/company/10893120/admin/] [twitter.com/ICIEC_IDB] [www.youtube.com/channel/UCmCYNyQMtSa-0D99mxqN7eQ]



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Tuesday, July 28, 2020 12:32 PM

To: Reyaz Ahmad Wani <WReyaz@isdb.org>; Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Aws Kamal <A.Kamal@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; A.Kayyali <A.Kayyali@eskadenia.com>; R.Al-Jundi <R.Al-Jundi@eskadenia.com>; Ahmed Arbee <AArbee@isdb.org>; Ahmad Badawi <A.Badawi@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.07.2020 - 16.07.2020

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Dear All,

I would like first to wish this Eid brings Peace, Happiness and Prosperity to you, and your families, ICIEC & IsDB team and their families,

Please note the progress report will be shared after Eid Al-Adha covering the period [19.07 – 06.08],

Below are the current activities:

- CR [01_2020] & Enhancements Development In progress.
- Production deployment is under progress; currently active communications are in place between ESKADENIA deployment engineers & IsDB IT team to resolve and clarify some notes related to the servers infrastructure/ configuration.
- As per IsDB feedback the test environment infrastructure issue was resolved, ESKADENIA will check the configuration after production deployment completion.

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Reyaz Ahmad Wani [<mailto:WReyaz@isdb.org>]

Sent: Tuesday, July 21, 2020 9:37 AM

To: Laisan Mobaideen; Mohamad El Sayed; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.07.2020 - 16.07.2020

Noted with thanks

Reyaz Ahmad Wani

Associate, Information Technology

Information Technology Division

Finance and IT Department

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WReyaz@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Tuesday, July 21, 2020 9:35 AM

To: Reyaz Ahmad Wani <WReyaz@isdb.org>; Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Aws Kamal <A.Kamal@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; A.Kayyali <A.Kayyali@eskadenia.com>; R.Al-Jundi <R.Al-Jundi@eskadenia.com>; Ahmed Arbee <AArbee@isdb.org>; Ahmad Badawi <A.Badawi@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.07.2020 - 16.07.2020

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Dear Reyaz,

Correct, it was provided but still not finalized, As ESKADENIA shall review the proposed [RI transaction Types] shared by Br. Ali In order to move forward and define the RI accounts,
Will move this point to another section next time as its shared between both parties.

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Reyaz Ahmad Wani [mailto:WReyaz@isdb.org]

Sent: Tuesday, July 21, 2020 9:18 AM

To: Laisan Mobaideen; Mohamad El Sayed; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.07.2020 - 16.07.2020

Dear Laisan,

ICIEC already provided filled reinsurance financial accounts sheet to Eskadenia on 07/07/2020. It was also acknowledged by you on 08/07/2020. Hence this item should be removed from below table.

1	
2	Activities Required from ICIEC side:
	* Provide the updated RCL scope and specifications.
	* Resolve New ICIEC test environment infrastructure issue.
	* Fill in the reinsurance financial accounts sheet.
3	* Apply the latest Oracle patch at test environment DB.

Reyaz Ahmad Wani

Associate, Information Technology

Information Technology Division

Finance and IT Department

+966 (12) 646 7603 | +966 (12) 637 9755 | +966 (54) 357 8637

WReyaz@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, July 20, 2020 12:33 PM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Aws Kamal <A.Kamal@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; A.Kayyali <A.Kayyali@eskadenia.com>; R.Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>; Ahmad Badawi <A.Badawi@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.07.2020 - 16.07.2020

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Dear All,

Please find attached the progress report of ICIEC Takaful System project between [05.07.2020 – 16.07.2020]:

- Major Activities:
 - The CR 01_2020 scope along with the enhancements & setup configuration related points are under development.
 - The provisional acceptance form was signed by ICIEC & ESKADENIA PMs.
 - IsDB has moved the test environment to a new DC in UAE, but IsDB IT team are working to resolve the infrastructure issue that is affecting IIS applications access. One the issue is resolved, ESKADENIA team will check the systems configuration.
 - Production Environment Installation Preparation & Discussion with IsDB.
 - IsDB is in the process of installing/ configuring the SW pre-requisites.
 - ESKADENIA shall progress more with Data Migration Activities, as still ICIEC waiting for a feedback on the provided/ filled excel sheets.: Which

Project Man-days consumed during the report period = 3

Man-days	Total
Contracted	1715
Accumulated	1213

CR [01_2020] Man-days consumed during the report period = 56.28

Man-days	Total
Contracted	308
Accumulated	67.28

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

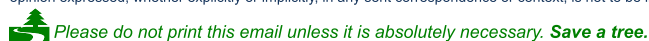
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From: Laisan Mobaideen

Sent: Monday, July 13, 2020 9:09 AM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 21.06.2020 – 02.07.2020

Dear All,

Please note the progress report for the period [05.07 – 16.07] will be shared next week,

Below is a brief of the current activities:

- It was agreed with ICIEC to start the production deployment next Sunday 19.07.
- ICIEC is in the process of moving the production environment to a new data center in UAE this week.
- IsDB Azure team has completed the replication of the test environment from West Europe to the UAE Data Center. And ESKADENIA team shall check/ configure the systems during this week.
- A conf. Call conducted with yesterday 12.07 discussing the updated project schedule:
 - ICIEC has requested to update the schedule to have the going live date on the 1st of January 2021 based on ICIEC management decision.
 - All systems will be launched at once – not in phases.
 - ESKADENIA PM shall update the schedule considering the new going live date.
- The [CR 01_2020] is currently under development.

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, July 5, 2020 11:09 AM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 21.06.2020 – 02.07.2020

Dear All,

Hope this email finds you well,

Please find attached the progress report of ICIEC Takaful System project between [21.06.2020 – 02.07.2020]:

Project Man-days consumed during the report period = 3

Man-days	Total
Contracted	1715
Accumulated	1210

CR [01_2020] Man-days consumed during the report period = 11

Man-days	Total
Contracted	308
Accumulated	11

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

+962 6 5510717 - Ext: 199



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From: Mohamad El Sayed [mailto:MSayed@isdb.org]

Sent: Tuesday, June 30, 2020 9:24 AM

To: Laisan Mobaideen; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 07.06.2020 - 18.06.2020

Dear Laisan,
Noted with thanks
Best Regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

+966 (12) 646 7549 | +966 (12) 637 9755 | +966 (50) 255 8885

MSayed@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Tuesday, June 30, 2020 8:49 AM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Aws Kamal <A.Kamal@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; A.Kayyali <A.Kayyali@eskadenia.com>; R.Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <A.Arbee@isdb.org>; Ahmad Badawi <A.Badawi@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 07.06.2020 - 18.06.2020

EXTERNAL EMAIL: Do not click links or open attachments unless you recognize the sender , otherwise report this email as phishing

Dear All,

Please note the progress report will be shared next week covering the period [21.06.2020 – 02.07.2020]

- The signed CR from ICIEC side was shared on 25.06.2020 – We shall share a signed copy from ESKADENIA side.
- The Insurance Technical Leads will start designing the CR related tasks under the TFS this week. and the development shall start next week.
- ESKADENIA PM shall update the project schedule considering ICIEC notes in order to be discussed with Mr. Mohamad El-Sayed.

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, June 21, 2020 9:05 AM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 07.06.2020 - 18.06.2020

Dear All,

Hope this email finds you well,

Please find attached the progress report of ICIEC Takaful System project between [07.06.2020 - 18.06.2020]:

Man-days consumed during the report period = 6.5

Man-days	Total
Contracted	1715
Accumulated	1207

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

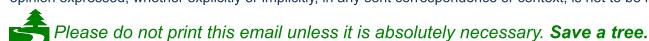
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From: Laisan Mobaideen

Sent: Tuesday, June 16, 2020 3:21 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 31.05.2020 - 04.06.2020

Dear All,

Please note the progress report will be shared next week covering [07.06 – 18.06]

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

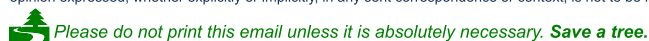
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From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Tuesday, June 9, 2020 11:46 AM

To: Laisan Mobaideen; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 31.05.2020 - 04.06.2020

Dear Laisan,

No worries

Best Regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

☎ +966 (12) 646 7549 | 📠 +966 (12) 637 9755 | 📞 +966 (50) 255 8885

✉ MSayed@isdb.org | 🌐 iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Tuesday, June 9, 2020 11:45 AM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Aws Kamal <A.Kamal@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; A.Kayyali <A.Kayyali@eskadenia.com>; R.Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>; Ahmad Badawi <A.Badawi@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 31.05.2020 - 04.06.2020

FYI Date Correction [~~13.05.2020~~ 31.05.2020 – 04.06.2020]:

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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 Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Tuesday, June 9, 2020 11:24 AM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 13.05.2020 – 04.06.2020

Dear All,

Hope this email finds you well,

Please find attached the progress report of ICIEC Takaful System project between [13.05.2020 – 04.06.2020]:

The Upcoming Project Activities:

- After Estimating all verification log points effort [Setup, Enhancements & CRs] by project CCB (Change Control Board), the effort will be considered under the project schedule and project activities will be re-scheduled and re-base-lined.
- After receiving the approval from ICIEC on the log sheets, ESKADENIA shall allocate resources to start the development activities [Design, Coding, Testing]. | however, we've started developing the minor enhancements.
- Once the new points are developed and tested, The new developed points shall be uploaded at ICIEC test environment.
- Production Deployment shall be determined by ESKADENIA team after evaluating the [Changes & Enhancements] impact on the credit data migration provided sheets.
- Verification sessions will be conducted to ICIEC on the new developed points [Enhancements, CRs, Setup] once delivered | TBD once the Total effort is estimated.
- Training Phase shall commence after completing the above activities [Development & Verification]

Man-days consumed during the report period = 4

Man-days	Total
Contracted	1715
Accumulated	1200.5

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, May 31, 2020 12:30 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 10.05.2020 - 28.05.2020

Dear All,

Hope this email finds you in good Health, and Wish you all had a blessed Eid,

Please find attached the progress report of ICIEC Takaful System project between [10.05.2020 - 28.05.2020]:

- Please review the project status under the report attached
- The project schedule performance index [SPI] = 0.57
- Man-days consumed during the report period = 17

Man-days	Total
Contracted	1715

Accumulated	1196.5
-------------	--------

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, May 11, 2020 1:08 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 26.04.2020 - 07.05.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [26.04.2020 – 07.05.2020]:

The project schedule performance index [SPI] = **0.56** – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 20 man-days | 0 on-site & 20 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	150	1029.5	1179.5

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

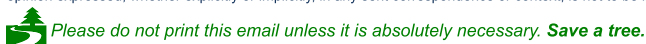
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From: Laisan Mobaideen

Sent: Tuesday, May 5, 2020 9:52 AM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 19.04.2020 - 23.04.2020

Dear All,

Please note the status report will be shared next week covering the period [26.04 – 07.05],

- This week we are in the process of clarifying and discussing some points of the credit & business channels verification log sheets with ICIEC,
- And next week we'll arrange additional sessions to go through all points under the log sheets.

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

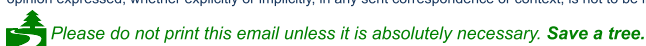
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From: Laisan Mobaideen

Sent: Monday, April 27, 2020 4:13 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 19.04.2020 - 23.04.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [19.04.2020 - 23.04.2020]:

The project schedule performance index [SPI] = **0.58** – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 14.5 man-days | 0 on-site & 14.5 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	150	1009.5	1159.5

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, April 20, 2020 5:30 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 12.04.2020 - 16.04.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [12.04.2020 - 16.04.2020]:

- Gap verification sessions status
 - Sessions concluded and verification log sheets shared with ICIEC,
 - Today we shared the verification log sheets for Credit Insurance, Customer portal, Agents portal & Banc-assurance
 - Financial system verification log sheet was already shared with ICIEC
 - All MoMs were shared for all conducted gap sessions

The project schedule performance index [SPI] = **0.59** – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 15 man-days | 0 on-site & 15 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	150	995	1145

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, April 13, 2020 1:25 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.04.2020 - 09.04.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [05.04.2020 - 09.04.2020]:

- The Data Migration clarification & gap verification sessions continued remotely last week
 - Banc-assurance and Customer portal session.
 - Two credit data migration clarification sessions.
- Financial gap verification log sheet was shared with ICIEC. All financial verification sessions MoMs were already shared with ICIEC, while for CRM/IMS no verification log will be shared as no feedback received from ICIEC, and the meetings minutes shared will be the reference.

The project schedule performance index [SPI] = **0.61** – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 17 man-days | 0 on-site & 17 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
----------	-----------------	------------------	-------

Contracted	800	915	1715
Accumulated	150	980	1130

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, April 6, 2020 2:19 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 29.03.2020 - 02.04.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [29.03.2020 - 02.04.2020]:

- The gap verification sessions continued remotely last week
 - The financial Syndication Session and CRM/ IMS
 - Credit Insurance Declaration Processing
 - Agent Portal, ICIEC requested additional session discussing credendo & coface financial integration
 - Banc-assurance and Customer portal session was postponed based on ICIEC request to include legal & finance teams.
- Today we shared the financial gap verification log with ICIEC, while for CRM/IMS no verification log will be shared as no feedback received from ICIEC, and the MoM shared will be the reference.

The project schedule performance index [SPI] = **0.63** – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 17 man-days | 0 on-site & 17 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	150	963	1113

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

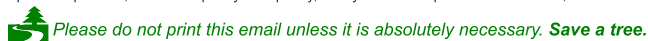
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From: Laisan Mobaideen

Sent: Monday, March 30, 2020 12:44 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 22.03.2020 - 26.03.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [22.03.2020 - 26.03.2020]:

- The gap verification sessions continued remotely last week
 - The financial gap verification sessions completed
 - Business Channels, CRM/IMS sessions will take place this week
 - Reinsurance XoL session will be planned once the module development is completed

The project schedule performance index [SPI] = **0.64** – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 30 man-days | 0 on-site & 30 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	150	946	1096

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.



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From: Laisan Mobaideen

Sent: Monday, March 23, 2020 7:05 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 15.03.2020 - 19.03.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [15.03.2020 - 19.03.2020]:

- Due to COVID-19 pandemic situation, and due to the successive decisions taken by both countries last week: [IsDB decision to cancel all meetings and consultants entry to IsDB premises, suspending all flights in both countries, announcing state of emergency in Jordan, and Curfew applied in both countries]:
 - It was agreed to continue the gap verification sessions remotely.
 - Several internet connectivity tests checked successfully between ICIEC & ESKADNIA last week.
 - 3 remote sessions conducted successfully starting Sunday 22.03 [Credit Claims, Claims Financial Integration, Financial Investments]

The project schedule performance index [SPI] = 0.65 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 11 man-days | 0 on-site & 11 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	150	916	1066

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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 Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Tuesday, March 17, 2020 5:08 PM

To: Mohamad El Sayed; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 08.03.2020 - 12.03.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [08.03.2020 - 12.03.2020]:

- Upon IsDB- BCM memo last Friday, the on-site gap verification sessions suspended and the on-site team returned back to Jordan on Saturday
- New schedule shared to continue the gap sessions via remote sessions

The project schedule performance index [SPI] = 0.65 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 41 man-days | 35 on-site & 6 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	150	905	1055

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen
Sent: Tuesday, March 10, 2020 4:26 PM
To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi
Subject: RE: ICIEC Takaful System :: Progress Report :: 01.03.2020 - 05.03.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [01.03.2020 - 05.03.2020]:

- The credit insurance and business channels gap verification sessions started last week on 01.03.
- The credit insurance scope documents [BRD, BPD, Annex] were signed by both parties last week
- Financial system gap verification started on Sunday 08.03.2020
- All solutions are deployed at ICIEC test environment, and from now on, any build updates - ex. Bugs & Issues fixes, CRs, additional technical configuration - will be uploaded to the systems deployed.

The project schedule performance index [SPI] = 0.65 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 24 man-days | 15 on-site & 9 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	115	899	1014

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen
Sent: Tuesday, March 3, 2020 11:02 AM
To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi
Subject: RE: ICIEC Takaful System :: Progress Report :: 23.02.2020 - 27.02.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [23.02.2020 - 27.02.2020]:

- The credit insurance and business channels gap verification sessions started this week on 01.03.
- ESKADENIA shall work on activating https for the systems and share the setup excel sheets.
- All solutions are deployed at ICIEC test environment, and from now on, any build updates - ex. Bugs & Issues fixes, CRs, additional technical configuration - will be uploaded to the systems deployed.
- The credit insurance BRD & Business Processes documents approval is currently under progress by ICIEC, the signed documents expected to be shared today with ESKADENIA, and ESKADENIA is currently in the progress of maintaining and systems integration. *check the risks and issues in the report.*

The project schedule performance index [SPI] = 0.65 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 17 man-days | 0 on-site & 17 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	100	890	990

Project New Risk:

The below risk is external to the project but shall be continuously monitored by both parties, and the preventive actions already took place last Thursday 27.02 and during Weekend by ESKADENIA & ICIEC Project Managers.

Risks	Impact - Status	Preventive & Mitigation Actions
Coronavirus (COVID-19) – New Risk External to the Project: The authorities in the middle-east might take preventive and mitigation actions to avoid or control this new virus if its spread in the region, actions might include suspending traveling from/ to Jordan and KSA which might impact the project timeline.	High - In-progress	The project managers from both sides [ESKADENIA & ICIEC] shall monitor & announcements released by the authorities in both countries and consult relevant sources. Safety and health instructions shall be shared with the project team from both those who'll be involved in on-site activities. If the authorities took such actions – <i>suspending entry to the country</i> - , The project from project side shall handle the worst case scenario, below is just an example: - <i>Conducting deployment activities [gap verification, training, etc.] on-line activities....</i>

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Monday, February 24, 2020 5:18 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 16.02.2020 - 20.02.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [16.02.2020 - 20.02.2020]:

- It was agreed with Mr. Mohamad El-Sayed yesterday to commence the credit insurance and business channels gap verification sessions starting 01.03 to 19.03
- The updated credit BRD & Business processes – except for the financial analysis requirements – were shared yesterday with ICIEC
- ICIEC will obtain the business owners approval on the document and will share the signed document by Tuesday 25.02
 - Mr. Mustafa Abulrub will sign the documents next Sunday 01.03 as he's out of ICIEC premises this week
- The gap verifications agenda [Credit Insurance, Business Channels, Financial System & CRM] were shared today with ICIEC

The project schedule performance index [SPI] = 0.65 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 25 man-days | 0 on-site & 25 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	100	873	973

Current Issues:

Issue	Resource	Severity	Resolution	Status
The gap verification sessions is postponed due to the below: - The credit scope documents still not approved by ICIEC. - ESKADENIA needs to progress with the integration testing between the systems. - Setup must be defined for all systems specially the Workflow, DMS, approval & notifications prior commencing the gap sessions.	ESKADENIA Product Managers: - Radwan Al-Jundi - Amer Kayyali - Maen Ameerah Insurance Development Manager: - Ahmad Badawi ICIEC.	High	* ICIEC to approve the updated credit scope documents. * ESKADENIA product & development managers shall assure and progress with the systems integration testing. * ESKADENIA shall progress with the remaining systems setup definition offsite including the reinsurance treaties.	In-P

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Monday, February 17, 2020 5:37 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 09.02.2020 - 13.02.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [09.02.2020 - 13.02.2020]:

- The updated Credit BRD & Business Processes documents were shared with ICIEC last Sunday 09.02.
- ICIEC has shared the business owners feedback on the updated credit documents.
- Two conf. calls conducted with ICIEC last Thursday and yesterday 16.02 to discuss ICIEC comments – Another call will be arranged to clarify ESKADENIA feedback on the credit assessment financial analysis requirements requested recently by ICIEC.
- You can check the project activities done last week and the status under the progress report.

The project schedule performance index [SPI] = 0.68 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 29 man-days | 0 on-site & 29 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	100	848	948

Current Issues:

Issue	Resource	Severity	Resolution	Status
The gap verification sessions is postponed due to the below: - The credit scope documents still not approved by ICIEC. - ESKADENIA needs to progress with the integration testing between the systems. - Setup must be defined for all systems specially the Workflow, DMS, approval & notifications prior commencing the gap sessions.	ESKADENIA Product Managers: - Radwan Al-Jundi - Amer Kayyali - Maen Ameerah Insurance Development Manager: - Ahmad Badawi ICIEC.	High	* ICIEC to approve the updated credit scope documents. * ESKADENIA product & development managers shall assure and progress with the systems integration testing. * ESKADENIA shall progress with the remaining systems setup definition offsite including the reinsurance treaties.	In-P

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, February 10, 2020 4:19 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi; Aws Kamal

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Ahmad Badawi

Subject: RE: ICIEC Takaful System :: Progress Report :: 02.02.2020 - 06.02.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [02.02.2020 - 06.02.2020]:

- The updated Credit BRD & Business Processes documents were shared with ICIEC yesterday Sunday 09.02.
- ICIEC IT will review the updated documents and resume for business users clearance if no feedback ICIEC IT have on the updated documents.
- You can check the project activities done and the status under the progress report.

The project schedule performance index (SPI) = 0.71 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 26.4 man-days | 0 on-site & 26.4 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	100	819	919

Current Issues:

Issue	Resource	Severity	Resolution	Status
The gap verification sessions is postponed due to the below: - The credit scope documents still not approved by ICIEC. - ESKADENIA needs to progress with the integration testing between the systems. - Setup must be defined for all systems specially the Workflow, DMS, approval & notifications prior commencing the gap sessions.	ESKADENIA Product Managers: - Radwan Al-Jundi - Ahmad Badawi (Insurance Dev. Manager) - Amer Kayyali - Maen Ameerah ICIEC.	High	* ESKADENIA shall share the updated credit scope documents ASAP. * ICIEC to review and approve the updated credit scope documents. * ESKADENIA product managers shall assure and progress with the systems integration testing. * ESKADENIA needs to define the remaining systems setup offsite.	In-Progre

Thanks,

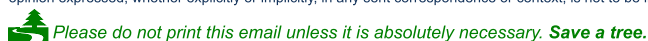
Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen
Sent: Monday, February 3, 2020 12:44 PM
To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal; Ahmad Badawi
Subject: RE: ICIEC Takaful System :: Progress Report :: 26.01.2020 - 30.01.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [26.01.2020 - 30.01.2020]:
You can check the project activities done and the status under the progress report.

The project schedule performance index [SPI] = 0.70 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 49.6 man-days | 15 on-site & 34.6 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	100	792.6	892.6

A new issue logged to the sheet:

Issue	Resource	Severity	Resolution	Status
The gap verification sessions is postponed due to the below: - The credit scope documents still not approved by ICIEC. - ESKADENIA needs to progress with the integration testing between the systems. - Setup must be defined for all systems specially the Workflow, DMS, approval & notifications prior commencing the gap sessions.	ESKADENIA Product Managers: - Radwan Al-Jundi - Ahmad Badawi (Insurance Dev. Manager) - Amer Kayyali - Maen Ameerah ICIEC.	High	* ESKADENIA shall share the updated credit scope documents ASAP. * ICIEC to review and approve the updated credit scope documents. * ESKADENIA product managers shall assure and progress with the systems integration testing. * ESKADENIA needs to define the remaining systems setup offsite.	In-Progre

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

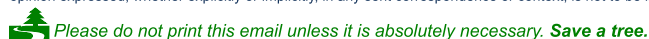
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From: Laisan Mobaideen
Sent: Monday, January 27, 2020 4:27 PM
To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal
Subject: RE: ICIEC Takaful System :: Progress Report :: 19.01.2020 - 23.01.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [19.01.2020 - 23.01.2020]:
You can check the project activities done and the status under the progress report.

The project schedule performance index [SPI] = 0.70 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 31.6 man-days | 5 on-site & 26.6 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	85	758	843

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

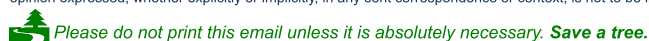
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From: Laisan Mobaideen

Sent: Monday, January 20, 2020 4:16 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 12.01.2020 - 16.01.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [12.01.2020 - 16.01.2020]:

You can check the project activities done and status under the progress report.

The project schedule performance index [SPI] = 0.72 – Behind the schedule. You'll find the justification for this figure in the report

Man-days consumed during the report period: 11 man-days | 0 on-site & 11 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	731.4	811.4

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

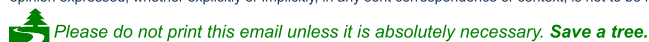
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From: Laisan Mobaideen

Sent: Monday, January 13, 2020 4:56 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.01.2020 - 09.01.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [05.01.2020 - 09.01.2019]:

- You'll notice in the progress report – under project threshold measures section - that the project schedule performance index [SPI] = **0.66** which means we're way behind the schedule. You'll find the justification for this figure under the same section within the report

The schedule performance index is a KPI that measures the project performance against the planned schedule/ activities, and the SPI figure should be 0.9 => SPI <=

1.1

Man-days consumed during the report period: 6 man-days | 0 on-site & 6 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	720.4	800.4

Thanks,

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From: Laisan Mobaideen

Sent: Monday, January 6, 2020 12:02 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 15.12.2019 - 02.01.2020

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [15.12.2019 - 02.01.2020]:

- ICIEC has prepared the test environment and shared the connection details with ESKADENIA last Wednesday 01.01.2020.
ESKADENIA is in the process of preparing the DB and this week will commence the systems deployment.
- ICIEC has shared this Sunday the business owners feedback on the credit BRD and business processes

Man-days consumed during the report period: 45.8 man-days | 0 on-site & 45.8 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	714.4	794.4

Thanks,

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From: Laisan Mobaideen

Sent: Sunday, December 29, 2019 5:20 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 15.12.2019 - 19.12.2019

Dear All,

Please note the project progress report will be shared next week 05.01.2020 covering the period [22.12.2019 – 02.01.2020].

Below are the main activities this week:

- Resources will submit for KSA visa issuance this week at Tasheel
- Continue working on the credit reports and CRM development
- Continue working on systems testing
- We'll share with ICIEC the needed branding materials to be used for the Customer Portal

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

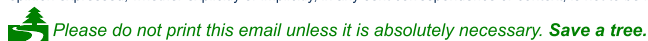
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From: Laisan Mobaideen

Sent: Tuesday, December 24, 2019 12:26 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 15.12.2019 - 19.12.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [15.12.2019 - 19.12.2019], under the report you can check:

- Scope documents approval status [5 milestones achieved – check the milestones table]
- Setup sheets status
- The development/ testing progress for each system

Man-days consumed during the report period: 26.9 man-days | 0 on-site & 26.9 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	668.6	748.6

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen
Sent: Monday, December 16, 2019 2:25 PM
To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal
Subject: RE: ICIEC Takaful System :: Progress Report :: 08.12.2019 - 12.12.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [08.12.2019 - 12.12.2019], under the report you can check:

- Scope documents status
- Setup sheets status
- The development/ testing progress for each system

Man-days consumed during the report period: 28 man-days | 0 on-site & 28 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	641.7	721.7

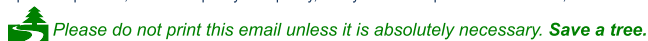
Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.
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From: Laisan Mobaideen
Sent: Monday, December 9, 2019 3:38 PM
To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal
Subject: RE: ICIEC Takaful System :: Progress Report :: 01.12.2019 - 05.12.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [01.12.2019 - 05.12.2019], under the report you can check:

- Scope documents status
- Setup sheets status
- The development/ testing progress for each system

Man-days consumed during the report period: 43.4 man-days | 0 on-site & 43.4 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	613.7	693.7

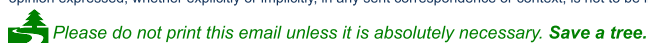
Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.
☎ +962 6 5510717 - Ext: 199



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From: Laisan Mobaideen
Sent: Monday, December 2, 2019 4:30 PM
To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi
Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal
Subject: RE: ICIEC Takaful System :: Progress Report :: 17.11.2019 - 28.11.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [17.11.2019 - 28.11.2019]

Man-days consumed during the report period: 35.3 man-days | 0 on-site & 35.3 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	570.3	650.3

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, November 24, 2019 3:54 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 10.11.2019 - 14.11.2019

Dear All,

Please note that the progress report will be shared next week covering the period from [17.11.2019 – 28.11.2019]

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

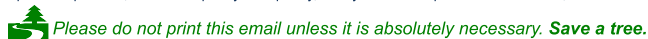
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From: Laisan Mobaideen

Sent: Monday, November 18, 2019 5:30 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 10.11.2019 - 14.11.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [10.11.2019 - 14.11.2019]

Man-days consumed during the report period: 35.3 man-days | 0 on-site & 35.3 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	525.3	605.3

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

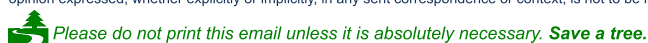
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From: Laisan Mobaideen

Sent: Monday, November 11, 2019 2:50 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 03.11.2019 - 07.11.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [03.11.2019 - 07.11.2019]

- ICIEC IT team has shared their feedback on the Credit BRD & Business Processes
- After updating the BRD & Business processes by ESKADENIA, ICIEC IT team will share the documents with the steering committee.

Man-days consumed during the report period: 38.5 man-days | 0 on-site & 38.5 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	490	570

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Monday, November 4, 2019 12:43 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 27.10.2019 - 31.10.2019

FYI, The dates below are corrected

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Monday, November 4, 2019 12:32 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 27.10.2019 - 31.11.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between **27.10.2019 - 31.10.2019**

- The Credit Insurance BRD and Business Processes were shared with ICIEC today 04.11.2019.

Man-days consumed during the report period: 28.5 man-days | 0 on-site & 28.5 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	451.5	531.5

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Monday, October 28, 2019 3:50 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 20.10.2019 - 24.10.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [20.10.2019 - 24.10.2019]

- The financial standard reports were shared with ICIEC.

Man-days consumed during the report period: 21.5 man-days | 0 on-site & 21.5 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	423	503

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, October 21, 2019 3:08 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 13.10.2019 - 17.10.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [13.10.2019 - 17.10.2019]

- The financial & CRM gap scope documents and business processes were shared with ICIEC last week covering the SoW # 1 requirements.

Man-days consumed during the report period: 65.3 man-days | 0 on-site & 65.3 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	401.5	481.5

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, October 14, 2019 3:51 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 06.10.2019 - 10.10.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [06.10.2019 - 10.10.2019]

- A conference call conducted today with ICIEC finance team clarifying/ discussing some of the investment points/ enquiries shared previously.

Man-days consumed during the report period: 32.2 man-days | 0 on-site & 32.2 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	336.2	416.2

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Sunday, October 6, 2019 6:23 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 29.09.2019 - 03.10.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [29.09.2019 - 03.10.2019]

Man-days consumed during the report period: 27.2 man-days | 0 on-site & 72.2 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	304	384

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Monday, September 30, 2019 12:48 PM

To: Laisan Mobaideen; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 22.09.2019 - 26.09.2019

Dear Laisan,

I agree with your proposal to have the Management Meeting after you share the updated schedule, BRD and Gap reports.

Thank you

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

☎ +966 (12) 646 7549 | 📠 +966 (12) 637 9755 | 📞 +966 (50) 255 8885

✉ MSayed@isdb.org | 🌐 iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, September 30, 2019 12:44 PM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>; Aws Kamal <A.Kamal@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 22.09.2019 - 26.09.2019

Dear Mohamad,

I personally prefer to have the management meeting after we share the updated schedule and the updated scope documents with ICIEC so we can have a base to discuss the progress & the plan.

Also you can have a feedback from ICIEC steering committee on the updated documents shared.

Will keep you updated with the progress,

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Monday, September 30, 2019 12:38 PM

To: Laisan Mobaideen; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 22.09.2019 - 26.09.2019

Dear Laisan,

Waiting for the updated schedule and the suitable time for Management meeting.

Thank you

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

+966 (12) 646 7549 | +966 (12) 637 9755 | +966 (50) 255 8885

MSayed@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, September 30, 2019 12:32 PM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>; Aws Kamal <A.Kamal@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 22.09.2019 - 26.09.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [22.09.2019 – 26.09.2019]

- It was informed previously that the updated schedule will be ready by end of September, but it's still under development and once the delivery of all components are determined and the schedule is reviewed and approved internally by the project management team, it will be shared with ICIEC.

Man-days consumed during the report period: 40.75 man-days | 0 on-site & 40.75 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	276.8	356.8

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Monday, September 23, 2019 3:50 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 15.09.2019 – 19.09.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [15.09.2019 – 19.09.2019]

- Mr. Mohamad El-Sayed asked to cover the business processes and SoW requirements under the gap scope documents for [CRM & Financial System] and the BRDs for credit insurance, BP, Banc-assurance & Customer Portal systems.
- ESKADENIA product managers are in the process of updating the documents. And we'll update ICIEC with the delivery date of these documents.
- ESKADENIA is in the process of updating the project schedule and it will be shared before ICIEC visit.

Man-days consumed during the report period: 47 man-days | 0 on-site & 47 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	236.05	316.05

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Monday, September 16, 2019 2:58 PM

To: Laisan Mobaideen; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: Re: ICIEC Takaful System :: Progress Report :: 08.09.2019 - 12.09.2019

Dear Laisan

Noted with thanks

Best regards

From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, September 16, 2019 2:57 PM

To: Mohamad El Sayed; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 08.09.2019 - 12.09.2019

Dear Mohamad,

The report is for last week activities [08.09.2019 - 12.09.2019], however any update or activity occurred this week will be covered in the report next week,

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

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✉ MSayed@isdb.org | 🌐 iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



THE ISLAMIC CORPORATION FOR
THE INSURANCE OF INVESTMENT
AND EXPORT CREDIT



مجموعة البنك الإسلامي للتنمية
Islamic Development Bank Group

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Monday, September 16, 2019 2:46 PM

To: Laisan Mobaideen; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 08.09.2019 - 12.09.2019

Dear Laisan,

A quick review on the Progress report, I think you need to update **item no.3 in the summary section "3. The updated Financial & CRM gap scope documents - v1.0 - were shared with ICIEC for their revision."** to reflect the latest updates / agreement based on yesterday.

Thank you and best regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

+966 (12) 646 7549 | +966 (12) 637 9755 | +966 (50) 255 8885

MSayed@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, September 16, 2019 2:31 PM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>; Aws Kamal <A.Kamal@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 08.09.2019 - 12.09.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [08.09.2019 – 12.09.2019]

Man-days consumed during the report period: 25 man-days | 0 on-site & 25 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	189.05	269.05

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

+962 6 5510717 - Ext: 199



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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Monday, September 9, 2019 4:01 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 01.09.2019 - 05.09.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [01.09.2019 – 05.09.2019]

Man-days consumed during the report period: 13.6 man-days | 0 on-site & 13.6 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	164.05	244.05

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, September 2, 2019 4:43 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 25.08.2019 - 29.08.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [25.08.2019 - 29.08.2019]

Man-days consumed during the report period: 16.45 man-days | 0 on-site & 16.45 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	150.45	230.45

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, August 25, 2019 5:09 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 18.08.2019 - 22.08.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [18.08.2019 - 22.08.2019]

Man-days consumed during the report period: 11 man-days | 0 on-site & 11 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715

Accumulated	80	134	214
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Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, August 19, 2019 11:51 AM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 28.07.2019 - 15.08.2019

Dear All,

Hope you had a Happy & Blessed Eid,

Please find attached the progress report of ICIEC Takaful System project between [28.07.2019 - 15.08.2019]

Man-days consumed during the report period: 19 man-days | 0 on-site & 19 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	123	203

The below issue was resolved and closed:

Issue	Resource	Severity	Resolution	Status
Issue with Radwan - the credit product manager - laptop caused to postpone part of the credit recap session.	Radwan Al-Jundi	Medium	The credit recap session will continue at ESKA premises with ICIEC commercial UW manager Mr. Mustafa Abulrub prior Eid Al-Adha on Tuesday 06.08	Closed

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Thursday, July 25, 2019 4:57 PM

To: Laisan Mobaideen; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 21.07.2019 - 25.07.2019

Dear Laisan

Noted with thanks.

Have a great vacation.

Regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

+966 (12) 646 7549 | +966 (12) 637 9755 | +966 (50) 255 8885

MSayed@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Thursday, July 25, 2019 4:45 PM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>; Aws Kamal <A.Kamal@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 21.07.2019 - 25.07.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [21.07.2019 - 25.07.2019]

I'll be out of the office for the coming two weeks; so Mohammad Amoudi will be the direct contact person for insurance urgent matters & Mahmoud Issa will be the direct contact person for financial urgent matters. The next report will be shared post Eid Al-Adha.

Man-days consumed during the report period: 13 man-days | 0 on-site & 13 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	104	184

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, July 22, 2019 3:06 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Abdullah Abu Hazeem; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 14.07.2019 - 18.07.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [14.07.2019 - 18.07.2019]

Below are the two issues faced during the on-site visit:

Issue	Resource	Severity	Resolution	Status
Issue with Radwan - the credit product manager - laptop caused to postpone part of the credit recap session.	Radwan Al-Jundi	Medium	The credit recap session will continue at ESKA premises with ICIEC commercial UW manager Mr. Mustafa Abulrub prior Eid Al-Adha	In-Progress

During the discussions conducted regarding Wakala, ICIEC finance department has informed the team that Wakala concept as mentioned under the SoW #1 is not currently implemented.	Mohamad El-Sayed	Medium	ICIEC will activate Wakala system based on ICIEC CEO confirmation. It will be deployed As-is.	Resolved
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Man-days consumed during the report period: 20 man-days | 20 on-site & 0 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	80	91	171

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, July 14, 2019 5:15 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Abdullah Abu Hazeem; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 30.06.2019 - 11.07.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [30.06.2019 - 11.07.2019]

Man-days consumed during the report period: 21 man-days | 15 on-site & 6 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	60	91	151

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Laisan Mobaideen

Sent: Sunday, June 30, 2019 5:48 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Abdullah Abu Hazeem; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 23.06.2019 - 27.06.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [23.06.2019 - 27.06.2019]

Man-days consumed during the report period: 07 man-days | 0 on-site & 07 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
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Contracted	800	915	1715
Accumulated	45	85	130

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, June 23, 2019 5:24 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'; Abdullah Abu Hazeem; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 16.06.2019 - 20.06.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [16.06.2019 - 20.06.2019]

Man-days consumed during the report period: 11 man-days | 0 on-site & 11 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	45	78	123

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, June 17, 2019 4:03 PM

To: 'Mohamad El Sayed'; Nael Salah; Mahmoud Issa; Mohammad Amoudi

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Abdullah Abu Hazeem; Aws Kamal

Subject: RE: ICIEC Takaful System :: Progress Report :: 09.06.2019 - 13.06.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [09.06.2019 - 13.06.2019]

Man-days consumed during the report period: 10 man-days | 0 on-site & 10 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	45	67	112

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Sunday, June 16, 2019 11:44 AM

To: Laisan Mobaideen

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Abdullah Abu Hazeem; Mahmoud Issa; Nael Salah; Mohammad Amoudi

Subject: RE: ICIEC Takaful System :: Progress Report :: 26.05.2019 - 03.06.2019

Dear Laisan

Noted with thanks.

Best Regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

☎ +966 (12) 646 7549 | 📠 +966 (12) 637 9755 | 📱 +966 (50) 255 8885

✉ MSayed@isdb.org | 🌐 iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Sunday, June 16, 2019 11:21 AM

To: Mohamad El Sayed <MSayed@isdb.org>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>; Abdullah Abu Hazeem <A.AbuHazeem@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Nael Salah <nael.salah@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 26.05.2019 - 03.06.2019

Dear Mohamad,

The detailed agenda for the visit will be shared by end of 24.06.2019 in addition to the 1st version of the Credit business requirements document (BRD), the financial & CRM gap scope documents. So ICIEC can have the time to review the documents before our visit.

The updated project schedule depends highly on the gap development estimation (man-days) in addition to the gap estimation on the remaining products (Wakala, BI, Logging, Audit Trail). So if I'm going to share an updated schedule now it won't be realistic.

However, before the visit planned on 07.07, the development estimation will be determined for the core applications (Credit Insurance, Financial System) & the CRM, so I will adjust the plan based on the estimated man-days for these products. And accordingly, once the estimation is determined for the remaining products we can have another version of the schedule.

I will keep you informed once the 2nd version of the schedule is released,

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Sunday, June 16, 2019 10:10 AM

To: Laisan Mobaideen

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Reyaz Ahmad Wani; Ahmed Arbee; Abdullah Abu Hazeem; Mahmoud Issa; Nael Salah; Mohammad Amoudi

Subject: RE: ICIEC Takaful System :: Progress Report :: 26.05.2019 - 03.06.2019

Dear Laisan,

Reference is made to the change of plan for the on-site activities from (16/06/2019 – 04/07/2019) to (07/07/2019 – 18/07/2019) I would like you to kindly send me the detail agenda of events for activities during (07/07/2019 – 18/07/2019) as well as the new project plan based on the above changes.

Thank you and best regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

+966 (12) 646 7549 | +966 (12) 637 9755 | +966 (50) 255 8885

MSayed@isdb.org | iciec.isdb.org | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Mohamad El Sayed

Sent: Monday, June 10, 2019 11:15 AM

To: Laisan Mobaideen <L.Mobaideen@eskadenia.com>; Nael Salah <nael.salah@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Abdullah Abu Hazeem <A.AbuHazeem@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>

Subject: RE: ICIEC Takaful System :: Progress Report :: 26.05.2019 - 03.06.2019

Dear Laisan,

Thank you very much.

Noted, I will review and comeback for any required matter if needed.

Best Regards

From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, June 10, 2019 11:08 AM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Abdullah Abu Hazeem <A.AbuHazeem@eskadenia.com>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>

Subject: RE: ICIEC Takaful System :: Progress Report :: 26.05.2019 - 03.06.2019

Dear All,

Hope you all had a blessed Eid,

Please find attached the progress report of ICIEC Takaful System project between [26.05.2019 - 03.06.2019]

P.S. - ESKADENIA resources (Radwan & Abdullah Abu Hazeem) will submit for KSA visa issuance this week

- A new Security & Analytics technical consultant joined us today, I will share his passport with ICIEC in a separate email for invitation letter issuance purposes

Man-days consumed during the report period: 12 man-days | 0 on-site & 12 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	45	57	102

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, May 26, 2019 12:50 PM

To: 'Mohamad El Sayed'

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem; Nael Salah; Mohammad Amoudi; Mahmoud Issa; 'Reyaz Ahmad Wani'; 'Ahmed Arbee'

Subject: RE: ICIEC Takaful System :: Progress Report :: 19.05.2019 - 23.05.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [19.05.2019 - 23.05.2019]

P.S. The next progress report will be shared after Eid Al-Fitr

Man-days consumed during the report period: 9 man-days | 0 on-site & 9 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	45	45	90

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Sunday, May 19, 2019 12:29 PM

To: 'Mohamad El Sayed'

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem; Nael Salah; Mohammad Amoudi; Mahmoud Issa; Reyaz Ahmad Wani; Ahmed Arbee

Subject: RE: ICIEC Takaful System :: Progress Report :: 12.05.2019 - 16.05.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [12.05.2019 - 16.05.2019]

Man-days consumed during the report period: 9 man-days | 0 on-site & 9 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	45	36	81

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Sunday, May 19, 2019 8:59 AM

To: Laisan Mobaideen

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem; Nael Salah; Mohammad Amoudi; Mahmoud Issa; Reyaz Ahmad Wani; Ahmed Arbee; Mustafa Ghazi Abulrub; Sabah Al-Harbi

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.05.2019 - 09.05.2019

Dear Laisan,

Reference is made to the updated date of the revised templates, as I have informed you below that the task force is not only reviewing the inputs templates but also outputs templates.

After checking with the task force and in order to finalize all templates and then have the Legal clearance from Legal, I would like to inform you that these updated templates will be shared with you by the 28th of May and these updated templates will not be but a shorter version of the previously shared ones with you.

Thank you and Best regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

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 MSayed@isdb.org |  www.iciec.com | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



The Islamic Corporation for the Insurance of Investment & Export Credit
Member of the Islamic Development Bank Group



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, May 13, 2019 3:02 PM

To: Mohamad El Sayed <MSayed@isdb.org>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Abdullah Abu Hazeem <A.AbuHazeem@eskadenia.com>; Nael Salah <nael.salah@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Reyaz Ahmad Wani <W.Reyaz@isdb.org>; Ahmed Arbee <AArbee@isdb.org>

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.05.2019 - 09.05.2019

Dear Mohamad, Noted, Based on the below update, I've changed the due date from ICIEC side to be by 21st May, Please find attached updated report.

Also for the reports our main reference is the SoW#1 so we prefer to have templates details – if available.

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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Please do not print this email unless it is absolutely necessary. Save a tree.

From: Mohamad El Sayed [<mailto:MSayed@isdb.org>]

Sent: Monday, May 13, 2019 1:25 PM

To: Laisan Mobaideen

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem; Nael Salah; Mohammad Amoudi; Mahmoud Issa; Reyaz Ahmad Wani; Ahmed Arbee

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.05.2019 - 09.05.2019

Dear Laisan,

Thank you for the below status report, regarding activities required by ICIEC to be finalized by May 12 as per the below snapshot,

Activities Required from ICIEC side:			
* ICIEC underwriting managers [Commercial & Sovereign] shall set with Business development managers to go through the current IIMS pages and identify the fields that will be used in the new systems [Credit, Agent Portal, Banc-assurance & Customer Portal] and the fields that will be removed as currently not all of the fields are used.			
- Mr. Mourad & Mr. Mustafa will handle the commercial pages.			
- Mr. Mahmoud shall assign someone to go through the sovereign pages.			
- ICIEC should get back to us on the week of 12 May.			
* Provide templates/ description of the reports mentioned under the SoW #1			
Milestones			
Milestone	Planned Date	Actual Date	Status (Done, In-progress, Open)

I would like to inform you that a task force from Underwriting, Business Development and Reinsurance Business Areas has been formulated by the CEO to review the inputs and outputs templates. The committee is working on these since April 30st and will require till next week as the task will require the review and clearance of Legal also.

Also in your report please change the statement of point no.5 of your report to reflect that ICIEC will submit all inputs / outputs for all Products and to be finalized by mid of next week. I think the current templates of input / output shared with you earlier can make Eskadenia Team to proceed with the planned work and by mid of next week the updated templates will be a shorter version of what you have already.

On the other hand, and regarding reports templates, we have put all the reports generated by IMS as well as new reporting requirements in the shared folder. As for the reports in the Statement of Work, the Business Users point of view is that since this is an Eskadenia solution, Eskadenia should prepare the required reports from Eskadenia system as per the statement of work and as per Eskadenia's Experience and best practices.

Thank you and best regards

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

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MSayed@isdb.org | www.iciec.com | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



The Islamic Corporation for the Insurance of Investment & Export Credit

Member of the Islamic Development Bank Group



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, May 13, 2019 1:02 PM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Reyaz Ahmad Wani <WRayaz@isdb.org>; Ahmed Arbee <A.Arbbe@isdb.org>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Abdullah Abu Hazeem <A.AbuHazeem@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 05.05.2019 - 09.05.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [05.05.2019 – 09.05.2019]

- Gap analysis offsite activities started last week May 5th for all systems
- We will get back to ICIEC with the new dates for the next on-site visits before end of this week

- We are looking for a feedback from ICIEC underwriting managers on the progress of identifying the fields that will be used in the new systems [Credit, Agent Portal, Banc-assurance & Customer Portal] and the fields that will be removed as currently not all of the fields are used.

Man-days consumed during the report period: 8 man-days | 0 on-site & 8 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	45	27	72

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, May 6, 2019 12:57 PM

To: 'Mohamad El Sayed'; Nael Salah; Mohammad Amoudi; Mahmoud Issa; Reyaz Ahmad Wani; Ahmed Arbee

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem

Subject: RE: ICIEC Takaful System :: Progress Report :: 28.04.2019 - 02.05.2019

Thank you Mohamad, Noted and Ramadan Kareem to you, your family & ICIEC team.

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Mohamad El Sayed[mailto:MSayed@isdb.org]

Sent: Monday, May 6, 2019 12:53 PM

To: Laisan Mobaideen; Nael Salah; Mohammad Amoudi; Mahmoud Issa; Reyaz Ahmad Wani; Ahmed Arbee

Cc: Ahmad Samara; Mohammad Abu Baker; Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem

Subject: RE: ICIEC Takaful System :: Progress Report :: 28.04.2019 - 02.05.2019

Dear Laisan

First of all, Ramadan Kareem to you, your family, Eskadenia team and their families.

Noted, for the required actions from ICIEC, the PMO is following with the required staff to deliver the agreed.

For the report, all report templates are in the shared folder and I have asked business if they have additional reporting requirements as per the scope.

Thank you

Mohamad El Sayed

Manager

Information Technology Division

Finance and IT Department

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✉ MSayed@isdb.org | 🌐 www.iciec.com | P.O.Box: 15722 Jeddah 21454 Saudi Arabia



From: Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Sent: Monday, May 6, 2019 12:20 PM

To: Mohamad El Sayed <MSayed@isdb.org>; Nael Salah <nael.salah@eskadenia.com>; Mohammad Amoudi <M.amoudi@eskadenia.com>; Mahmoud Issa <M.Issa@eskadenia.com>; Reyaz Ahmad Wani <WReyaz@isdb.org>; Ahmed Arbee <A.Arbbee@isdb.org>

Cc: Ahmad Samara <A.Samara@eskadenia.com>; Mohammad Abu Baker <M.AbuBaker@eskadenia.com>; Amer Kayyali <A.Kayyali@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Abdullah Abu Hazeem <A.AbuHazeem@eskadenia.com>

Subject: RE: ICIEC Takaful System :: Progress Report :: 28.04.2019 - 02.05.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [28.04.2019 – 02.05.2019]

- Requirements gathering & gap analysis activities continued for the 4th week | CRM, DMS, Workflow, Agent Portal, Banc-assurance, Customer Portal, Integration.
- Please check the activities needed -detailed- from ICIEC side in the attached report.

Man-days consumed during the report period: 17 man-days | 15 on-site & 2 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	45	19	64

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, April 29, 2019 3:57 PM

To: Mohamad El Sayed (MSayed@isdb.org); Nael Salah (nael.salah@eskadenia.com); 'Mohammad Amoudi' (M.amoudi@eskadenia.com); Mahmoud Issa (m.issa@eskadenia.com); Reyaz Ahmad Wani (WReyaz@isdb.org); Ahmed Arbee (A.Arbbee@isdb.org)

Cc: Ahmad Samara (a.samara@eskadenia.com); Mohammad Abu Baker (M.AbuBaker@eskadenia.com); Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem

Subject: RE: ICIEC Takaful System :: Progress Report :: 21.04.2019 – 25.04.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [21.04.2019 – 25.04.2019]

- Requirements gathering & gap analysis activities continued for the 3rd week [21.04 - 25.04]
- Preparation for 4th week of gap sessions; Financial, CRM, Workflow, DMS:
 - DMS & Workflow; Maen's visa was issued on Wednesday Apr 24 and it's based on ICIEC invitation letter - According to Mohamad Al-Syed request.
 - The gap agenda for the 4th week was shared with ICIEC [3 parallel sessions according to the original plan]
- Issues:

Issue	Resources	Resolution	Status
Mr. Mohamad Al-Syed requested last Thursday Apr 25 th to cancel Maen's visit – no ICIEC IT capacity to cater 3 parallel sessions.	Mohamad Al-Syed Laisan Mobaideen	* ESKADENIA PM informed ICIEC that the flights/ accommodation were already booked for Maen based on the visit approval by ICIEC. * ICIEC managed to cover the 3 parallel sessions and confirmed Maen's visit. // Mohamad Al-Syed requested to have the Agenda for any on-site visit to be shared one week ahead of the visit	Resolved and Closed On Thursday Apr 25

- Man-days consumed during the report period: 25 man-days | 10 on-site & 15 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	30	17	47

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Tuesday, April 23, 2019 3:57 PM

To: Mohamad El Sayed (MSayed@isdb.org); Nael Salah (nael.salah@eskadenia.com); 'Mohammad Amoudi' (M.amoudi@eskadenia.com); Mahmoud Issa (m.issa@eskadenia.com); Reyaz Ahmad Wani (WReyaz@isdb.org); Ahmed Arbee (AARbee@isdb.org)

Cc: Ahmad Samara (a.samara@eskadenia.com); Mohammad Abu Baker (M.AbuBaker@eskadenia.com); Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem

Subject: RE: ICIEC Takaful System :: Progress Report :: 14.04.2019 – 18.04.2019

FYI, Looping:

1. Mr. Ahmad Arbee | ICIEC Finance & IT / Finance - Acting Director
2. Mr. Reyaz Wani | ICIEC Finance & IT/ Technical Lead

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, April 22, 2019 4:24 PM

To: Mohamad El Sayed (MSayed@isdb.org); Nael Salah (nael.salah@eskadenia.com); 'Mohammad Amoudi' (M.amoudi@eskadenia.com); Mahmoud Issa (m.issa@eskadenia.com)

Cc: Ahmad Samara (a.samara@eskadenia.com); Mohammad Abu Baker (M.AbuBaker@eskadenia.com); Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem

Subject: RE: ICIEC Takaful System :: Progress Report :: 14.04.2019 – 18.04.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [14.04.2019 – 18.04.2019]

- Credit Insurance sessions continued for the 2nd week | Gap sessions completed for credit insurance, however additional sessions might be planned upon request
- Preparation for Financial, CRM, Workflow & DMS on-site gap sessions:
 - Financial gap sessions agenda was shared with ICIEC, sessions to take place from 21.04 – 29.04
 - We faced an issue regarding the DMS/ Workflow sessions; ICIEC has requested to cancel/ postpone the DMS/ Workflow sessions because ESKADENIA resource - Maen Ameerah - current valid visa wasn't issued based on ICIEC's invitation letter, so visit was cancelled for Maen and will be re-scheduled once he issues a new visa.

Man-days consumed during the report period: 7 man-days | 5 on-site & 2 offsite

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	20	2	22

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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From: Laisan Mobaideen

Sent: Monday, April 15, 2019 12:23 PM

To: Mohamad El Sayed (MSayed@jsdb.org); Nael Salah (nael.salah@eskadenia.com); 'Mohammad Amoudi' (M.amoudi@eskadenia.com); Mahmoud Issa (m.issa@eskadenia.com)

Cc: Ahmad Samara (a.samara@eskadenia.com); Mohammad Abu Baker (M.AbuBaker@eskadenia.com); Amer Kayyali; Radwan Al-Jundi; Abdullah Abu Hazeem

Subject: ICIEC Takaful System :: Progress Report :: 07.04.2019 – 11.04.2019

Dear All,

Please find attached the progress report of ICIEC Takaful System project between [07.04.2019 – 11.04.2019]

Man-days	Onsite Man-days	Offsite Man-days	Total
Contracted	800	915	1715
Accumulated	15	0	15

Progress report sections:

- Project Summary | Summary of the project completed/ planned activities
- Activities required from ICIEC side; key activities required from ICIEC side are listed under this section.
- Milestones/ status | Milestones as listed in the charter
- Activities/ status
- Issues
- Risks
- Critical Dependencies
- ESKADENIA Resource Involvement; where the project man-days consumed during the report period are listed in details and per resource.
- Project Threshold Measures; Schedule Performance Index (SPI) Measures the schedule efficiency against the planned project schedule (behind schedule, on schedule or ahead of schedule) |
- Training; training completed during report period

Thanks,

Laisan Mobaideen, ITIL | Project Manager – Insurance Software Department.

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